

# Noranda Primary School Board Meeting

Our School Community Supports, Challenges and Inspires each other to Personal Excellence



|       |                  |                 |                |
|-------|------------------|-----------------|----------------|
| Date: | 6 September 2023 | Chairperson     | Matthew Deaves |
| Time: | 5.30pm           | Minute recorder | Celia McCarthy |

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|--------------|---|
| Attendees:   | Kristy Harrison, Celia McCarthy, Kelly Maher, Matthew Deaves, Ned Hatswell, Kerry Fullerton, Sallie Sampson |
| Apologies:   | Alan Radford, Michael Field   |
| Resignation: |   |

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| <b>1.0 Agenda / Discussion Discussion/Decision</b>  |
| <b>1. Welcome (Matthew Deaves)</b>  |
| Matthew opened the meeting and welcomed attendees noting apologies from Alan Radford and Michael Field  |
| <b>1.1. Declaration of Conflict of Interest (Matthew Deaves)</b>  |
| <ul style="list-style-type: none"> <li>Nil</li> </ul>   |
| <b>2.0. Minutes of previous meeting (Matthew Deaves)</b>  |
| The minutes of the August meeting were circulated to Board members and approved.<br><b>Moved</b> Kelly Maher<br><b>Seconded</b> Kerry Fullerton   |
| <b>2.1 Actions from Previous Meeting (Kristy Harrison)</b>  |
| <ul style="list-style-type: none"> <li>The Parent representative Biography was completed by Kelly Maher and has been updated on the Noranda Primary School website.</li> <li>The Bushlands Camper has been removed from the school premises.</li> <li>General Board email address yet to be completed.</li> </ul> |

**3.0 REGULAR AGENDA ITEMS**

**3.1 Correspondence (Kristy Harrison)**

Nil

**4.0 NEW BUSINESS**

**4.1 Public School Review (PSR)**

Matthew provided positive feedback on the Public-School Review from the recap given to the community members by the Reviewers, the general feel of the day was positive. The summary of the day with reviewers and school leadership encompassed through discussion of each domain area and discussions on the day were consistent with the messages within the school self-assessment. Kristy advised she is yet to receive a copy of the review report but will email to the Board once available. Next Public School Review will be held in three years to allow the implementation of our new initiatives.

**4.2 On Entry Data**

Kristy shared the Term 1 On Entry Data results for Pre-Primary and Year 1 Students. Pre-Primary students are performing above average in comparison to ICESA schools for Numeracy, Reading and Writing. Overall results were high for Pre-Primary Students. Year One students performed high in Numeracy and Reading however in Writing performed lower in comparison to ICESA schools. Writing for Year 1 students fell lower in comparison to last year. Kristy shared the results for Year 1s progress made from Pre-Primary in 2022 to Year 1 in 2023

**4.3 Finances**

**Booklist and Contributions and Charges**

**Booklist**

Kristy advised that Campion has been signed on as a stationery supplier for an additional 2 years which was considered and determined by the Finance Committee. Kelly Maher asked if the budget per class can be increased from 100 dollars. Kristy advised as a Board it cannot be increased and must be raised to the Finance Committee.

### **Contributions and Charges**

Kristy shared the 2024 contribution and charges list.

The P&C increase in contribution from \$5 to \$10 dollars per child will be added to the list.

Camp cost has increased to \$350.

Math competition has increased from \$9 to \$10.

All present Board members approved the update to the 2024 charges.

### **4.4 Board Membership**

Matthew advised that he, Kelly Maher, and Celia McCarthy finish their term on the Board at the end of the year.

Matthew Deaves has advised that he would like to continue his tenure on the Board as Chair. Celia has expressed she would also like to continue in the Secretary role. Kelly advised she would like to be on the Board again.

Expressions of Interest will be communicated in the Newsletter on September 14. Expressions of Interest close on Friday 13 October.

The Board still seeks a local Community member.

### **4.5 National School Opinion Survey (NSOS)**

Kristy advised the National School Opinion Survey was conducted last year and must be completed every two years.

Kristy advised that despite of this every school across Australia must complete the Survey in 2023. Kristy advised that the Survey will be shared online and can be translated into various languages.

### **4.6 School Development Days 2024**

Kristy shared the School Development days for 2024.

Monday 29 and Tuesday 30 January – mandated

Friday 26 April

Monday 12 August

Monday 7 October

Friday 13 December – mandated

All present Board Members noted the School Development days for 2024.

### **5.0 SCHEDULED BUSINESS**

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| <b>5.1 P&amp;C Update</b>  |
| Celia shared with Board Members that the Voluntary Contribution will increase from \$5 to \$10 per child in 2024<br>The P&C will be hosting their first adults only event on Friday. |
| <b>5.2 Future Dates</b>  |
| The following Board Meeting dates will change in 2023.<br>Wednesday 25 October to Wednesday 18 October<br>Wednesday 22 November to Tuesday 21 November                               |
| <b>6.0 UPCOMING AGENDA ITEMS</b>   |
| <b>6.1 NAPLAN Data</b>   |
|  |
| <b>6.2 Public School Review Report</b>   |
| Kristy will share the report once received.  |
| <b>7.0 OTHER BUSINESS</b>  |
|  |
| <b>7.0 CLOSING</b>   |
| Next Meeting. Wednesday 18 October at 5.30pm   |

| Summary of Action Items |                             |                |                 |
|-------------------------|-----------------------------|----------------|-----------------|
| Date                    | Action                      | Who?           | Due Date        |
| 6 September 2023        | General Board Email Address | Matthew Deaves | 18 October 2023 |

|                  |  |                         |  |
|------------------|--|-------------------------|--|
| 6 September 2023 | EOI Forms Board nomination, and to advertise in Newsletter on Thursday 14 September. | Kristy Harrison         |  |
| 6 September 2023 | Engage in Local Community Member   | Kristy Harrison/<br>All |  |
| 6 September 2023 | NSOS Survey  | Kristy Harrison         |  |
| 6 September 2023 | Update amended Board meeting dates for 2023 to Board Members                         | Kristy Harrison         |  |
|                  |  |                         |  |

**Next Meeting Date:** Wednesday 18 October

Chairperson: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_